

**Internal Audit
Quarter 3 Internal Audit Report
2018/19
London Borough of Haringey**

March 2019

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Executive Summary

Introduction

This is our third report to the Corporate Committee for the 2018/19 financial year including details of all reports which have reached final stage since our last report. The report provides information on assurance opinions on areas we have reviewed and gives an indication of the direction of travel for key systems work which will provide Members with information on how risks are being managed over time. The format of this report is also designed to highlight the key risks facing individual departments and the Council which have been identified during the course of our internal audits. A more detailed summary of the limited assurance areas is included for information where appropriate. Full copies of our audit reports will be provided upon request.

All recommendations are agreed with Council officers, and any disputes are discussed prior to the final report being issued. All recommendations to address any control weaknesses highlighted within this report have been agreed. Officers' actions to address the recommendations, including the responsible officer and the deadline for completion, are fully detailed in the individual final audit reports.

The attached tables reflect the status of the systems at the time of the audit, and recommendations may already have been implemented by Council officers by the time the final report is issued and reported to the Corporate Committee.

As a reminder, our recommendations are prioritised according to the following categories:

- Priority 1* - major issues for the attention of senior management
- Priority 2* - other recommendations for local management action
- Priority 3* - minor matters and/or best practice recommendations

Key Highlights/Summary of Quarter 3 2018/19:

2018/19 Internal Audit Reports finalised in the quarter:

- Grievance Management
- Delayed Transfer of Care
- Procurement Portal
- Facilities Management - Contract Management
- Housing Benefit Overpayments
- Homelessness Reduction

2018/19 Schools Audit Reports Finalised in the quarter

- Park View Secondary School
- The Willow Primary School
- Chestnuts Primary School
- St James C of E Primary School
- South Harringay Infant School
- Rowland Hill Nursery

2018/19 Draft Internal Audit Reports issued this quarter

- Debt Recovery
- Foster Carer Payments
- Adam Platform
- New Build Advisory Report
- Hays Contract
- Accounts Payable

Audit Progress and Detailed Summaries

The following table sets out the audits finalised in Quarter 3 of 2018/19 financial year and the status of the systems at the time of the audit. It must be noted that the recommendations may already have been implemented by Council officers by the time the final report is issued and reported to the Corporate Committee.

Audit Title	Date of Audit	Date of Final Report	Assurance Level	Direction of Travel	Number of Recommendations (Priority)		
					1	2	3
2018/19							
Grievance Management	July 18	Dec 18	Limited	N/A	3	6	1
Delayed Transfers of Care	July 18	Dec 18	Substantial	N/A	1	4	0
HCPS – Procurement portal	May 18	Dec 18	Substantial	N/A	1	3	3
Homelessness Reduction	July 18	Dec 18	Limited	N/A	1	3	0
Facilities Management Contract	June 18	Dec 18	Limited	N/A	1	6	0
Housing Benefit Overpayments	July 18	Nov 18	Substantial	N/A	0	1	1

As part of the 2018/19 Internal Audit Plan we have visited the following schools, completed a probity audit and issued a final report in quarter 3.

School	Date of Audit	Date of Final Report	Assurance Level	Number of Recommendations (Priority)		
				1	2	3
2018/19						
Park View Secondary School	Oct 18	Dec 18	Substantial	0	5	7
The Willow Primary School	Nov 18	Dec 18	Substantial	0	2	6
Chestnuts Primary School	Oct 18	Jan 19	Limited	0	9	6
St James C of E Primary School	Oct 18	Jan 19	Limited	1	12	4
South Harringay Infant School	Nov 18	Dec 18	Substantial	0	6	4
Rowland Hill Nursery	Oct 18	Nov 18	Substantial	0	1	4

Statement of Responsibility

We take responsibility to the London Borough of Haringey for this report which is prepared on the basis of the limitations set out below.

The responsibility for designing and maintaining a sound system of internal control and the prevention and detection of fraud and other irregularities rests with management, with internal audit providing a service to management to enable them to achieve this objective. Specifically, we assess the adequacy and effectiveness of the system of internal control arrangements implemented by management and perform sample testing on those controls in the period under review with a view to providing an opinion on the extent to which risks in this area are managed.

We plan our work in order to ensure that we have a reasonable expectation of detecting significant control weaknesses. However, our procedures alone should not be relied upon to identify all strengths and weaknesses in internal controls, nor relied upon to identify any circumstances of fraud or irregularity. Even sound systems of internal control can only provide reasonable and not absolute assurance and may not be proof against collusive fraud. The matters raised in this report are only those which came to our attention during the course of our work and are not necessarily a comprehensive statement of all the weaknesses that exist or all improvements that might be made. Recommendations for improvements should be assessed by you for their full impact before they are implemented. The performance of our work is not and should not be taken as a substitute for management's responsibilities for the application of sound management practices.

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Mazars LLP
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